



BIR Form No. 2316 September 2021 (ENCS)		Certificate of Compensation Payment/Tax Withheld For Compensation Payment With or Without Tax Withheld		 2316 09/21 ENCS	
1 For the Year (YYYY) 2025		2 For the Period From (MM/DD) 01/01 To (MM/DD) 12/31			
Part I - Employee Information		Part I-B Details of Compensation Income and Tax Withheld from Present Employer			
3 TIN 160 101 816 0000		A. NON-TAXABLE/EXEMPT COMPENSATION INCOME			
4 Employee's Name (Last Name, First Name, Middle Name) CATAMCO, INOCENTES, JR. URSAL		5 RDO Code 070			
6 Registered Address QUEZON, CATAINGAN MASBATE, 5405		6A Zip Code			
6B Local Home Address		6C Zip Code			
6D Foreign Address		6E Zip Code			
7 Date of Birth (MM/DD/YYYY) 11/04/1975		8 Telephone Number			
9 Statutory Minimum Wage rate per day 0.00		29 Basic Salary (including the exempt P250,000 & below or the Statutory Minimum Wage of the MWE) 0.00			
10 Statutory Minimum Wage rate per month 0.00		30 Holiday Pay (MWE) 0.00			
11 ☐ Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax		31 Overtime Pay (MWE) 0.00			
Part II - Employer Information (Present)		32 Night Shift Differential (MWE) 0.00			
12 Taxpayer 004 214 349 0000		33 Hazard Pay (MWE) 0.00			
13 Employer's Name CATAINGAN NATIONAL HIGH SCHOOL		34 13th Month Pay and Other Benefits (maximum of P90,000) 87,370.00			
14 Registered Address POBLACION CATAINGAN MASBATE		35 De Minimis Benefits 29,000.00			
14A Zip Code 5405		36 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only) 45,435.30			
15 Type of Employer ☐ Main Employer ☐ Secondary Employer		37 Salaries and Other Forms of Compensation 24,000.00			
Part III - Employer Information (Previous)		38 Total Non-Taxable/Exempt Compensation Income (Sum of Items 29 to 37) 185,805.30			
16 TIN		B. TAXABLE COMPENSATION INCOME REGULAR			
17 Employer's Name		39 Basic Salary 324,455.63			
18 Registered Address		40 Representation			
18A Zip Code		41 Transportation			
Part IV - Summary		42 Cost of Living Allowance (COLA)			
19 Gross Compensation Income from Present Employer (Sum of Items 38 and 52) 510,260.93		43 Fixed Housing Allowance			
20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38) 185,805.30		44 Others (Specify)			
21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52) 324,455.63		44A 0.00			
22 Add: Taxable Compensation Income from Previous Employer, if applicable 0.00		44B			
23 Gross Taxable Compensation Income (Sum of Items 21 and 22) 324,455.63		SUPPLEMENTARY			
24 Tax Due 11,168.34		45 Commission			
25 Amount of Taxes Withheld		46 Profit Sharing			
25A Present Employer 11,168.34		47 Fees Including Director's Fees			
25B Previous Employer 0.00		48 Taxable 13th Month Pay Benefits 0.00			
26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) 11,168.34		49 Hazard Pay			
27 5% Tax Credit (PERA Act of 2008) 0.00		50 Overtime Pay			
28 Total Taxes Withheld (sum of items 26 and 27) 11,168.34		51 Others (Specify)			
		51A			
		51B			
		52 Total Taxable Compensation Income (Sum of Items 39 to 51B) 324,455.63			
We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of my/our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012" (RA No. 10173) for legitimate and lawful purposes.					
51 RADSIL AIKEA GUK-ONG, CPA Present Employer/ Authorized Agent Signature Over Printed Name Date Signed 01/26/2026					
CONFORME:					
52 INOCENTES, JR. URSAL CATAMCO Employee Signature Over Printed Name Date Signed 01/26/2026					
CTC/Valid ID No. Not Valid I-D Place of Issue Cebu City Date of Issue 03/23/2023 Amount Paid, if CTC					
To be accomplished under substituted filing					
I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1804C which has been filed with the Bureau of Internal Revenue.					
53 RADSIL AIKEA GUK-ONG, CPA Present Employer/ Authorized Agent Signature Over Printed Name (Head of Accounting/ Human Resource or Authorized Representative)					
I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Returns/BIR Form No. 17001, since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due exactly withheld); that the BIR Form No. 1804-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve as my income tax return as if BIR Form No. 17001 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.					
54 INOCENTES, JR. URSAL CATAMCO Employee Signature Over Printed Name					