

For BIR Use Only		BCSI Item	
BIR Form No. 2316		September 2021 (ENCS)	
Certificate of Compensation Payment/Tax Withheld		2316 09/21 ENCS	
For the Year (YYYY) 2024		For the Period From (MM/DD) 01 01 To (MM/DD) 12 31	
Part I - Employee Information		Part IV-B Details of Compensation Income and Tax Withheld from Present Employer	
3 TIN 739 495 219 0000		A. NON-TAXABLE/EXEMPT COMPENSATION INCOME	
4 Employee's Name (Last Name, First Name, Middle Name) MATAMOROSA, ALEX MALACA		29 Basic Salary (including the exempt P250,000 & below or the Statutory Minimum Wage of the MWE) 137,077.27	
5 RDO Code 060		30 Holiday Pay (MWE) 0.00	
6 Registered Address BRGY. BALUBAL, SARIAYA, QUEZON		31 Overtime Pay (MWE) 0.00	
7 Date of Birth (MM/DD/YYYY) 01 23 1978		32 Night Shift Differential (MWE) 0.00	
8 Telephone Number		33 Hazard Pay (MWE) 0.00	
9 Statutory Minimum Wage rate per day 479.00		34 13th Month Pay and Other Benefits (maximum of P90,000) 11,433.52	
10 Statutory Minimum Wage rate per month 12,492.32		35 De Minimis Benefits 12,835.37	
11 ☒ Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax		36 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only) 0.00	
12 Taxpayer 005 828 716 0000		37 Salaries and Other Forms of Compensation 161,346.16	
13 Employer's Name QUEZON POULTRY AND LIVESTOCK CORPORATION		38 Total Non-Taxable/Exempt Compensation Income (Sum of Items 29 to 37) 0.00	
14 Registered Address QPLC COMPOUND KANLURANG MAYAO LUCENA		B. TAXABLE COMPENSATION INCOME REGULAR	
15 Type of Employer ☐ Main Employer ☐ Secondary Employer		39 Basic Salary 0.00	
16 TIN		40 Representation	
17 Employer's Name		41 Transportation	
18 Registered Address		42 Cost of Living Allowance (COLA)	
18A Zip Code		43 Fixed Housing Allowance	
Part III - Employer Information (Previous)		44 Others (Specify) 0.00	
16 TIN		44A	
17 Employer's Name		44B	
18 Registered Address		SUPPLEMENTARY	
18A Zip Code		45 Commission	
Part IVA - Summary		46 Profit Sharing	
19 Gross Compensation Income from Present Employer (Sum of Items 38 and 52) 161,346.16		47 Fees Including Director's Fees	
20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38) 161,346.16		48 Taxable 13th Month Pay Benefits 0.00	
21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52) 0.00		49 Hazard Pay	
22 Add: Taxable Compensation Income from Previous Employer, if applicable 0.00		50 Overtime Pay	
23 Gross Taxable Compensation Income (Sum of Items 21 and 22) 0.00		51 Others (Specify)	
24 Tax Due 0.00		51A	
25 Amount of Taxes Withheld		51B	
25A Present Employer 0.00		52 Total Taxable Compensation Income (Sum of Items 39 to 51B) 0.00	
25B Previous Employer 0.00			
26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) 0.00			
27 5% Tax Credit (PERA Act of 2008) 0.00			
28 Total Taxes Withheld (sum of items 26 and 27) 0.00			
I/We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of my/our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes.			
51 JONALINE M. TUYO Present Employer/ Authorized Agent Signature Over Printed Name		Date Signed 7 21 FEB 2025	
CONFORME: ALEX MALACA MATAMOROSA Employee Signature Over Printed Name		Date Signed 0 1 3 1 2 0 2 5	
CTC/Valid ID No. of Employee 009-19-005779 Place of Issue LUCENA CITY		Date of Issue 0 1 2 3 2 0 2 4	
To be accomplished under substituted filing		Amount Paid, if CTC NA	
I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1604C which has been filed with the Bureau of Internal Revenue		I declare, under the penalties of perjury that I am qualified under substituted filing of Income Tax Returns (BIR Form No. 1700), since I received purely compensation income from only one employer in the Philippines for the calendar year; that taxes have been correctly withheld by my employer (tax due equals tax withheld); that the BIR Form No. 1604-C filed by my employer to the BIR shall constitute as my income tax return; and that BIR Form No. 2316 shall serve the same purpose as if BIR Form No. 1700 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002, as amended.	
53 JONALINE M. TUYO Present Employer/ Authorized Agent Signature Over Printed Name (Head of Accounting/ Human Resource or Authorized Representative)		54 ALEX MALACA MATAMOROSA Employee Signature Over Printed Name	

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)

For BIR Use Only		BIR Form No. 2316		For the Period From (MM/DD) 01 01 To (MM/DD) 12 31	
2316 Certificate of Compensation Payment/Tax Withheld For Compensation Payment With or Without Tax Withheld				2316 09/21 ENC-5	
1 For the Year (YYYY) 2024				3 For the Period From (MM/DD) 01 01 To (MM/DD) 12 31	
Part I - Employee Information				Part IV-B Details of Compensation Income and Tax Withheld from Present Employer	
4 TIN 935 303 637 0000				A. NON-TAXABLE/EXEMPT COMPENSATION INCOME	
5 Employee's Name (Last Name, First Name, Middle Name) MATAMOROSA, CHERILL BIGATA				Amount 147,356.21	
6 Registered Address				29 Basic Salary (including the exempt P250,000 & below or the Statutory Minimum Wage of the MVE) 0.00	
7 Local Home Address				30 Holiday Pay (MVE) 0.00	
8 Foreign Address				31 Overtime Pay (MVE) 0.00	
9 Date of Birth (MM/DD/YYYY)				32 Night Shift Differential (MVE) 0.00	
10 Telephone Number				33 Hazard Pay (MVE) 13,500.00	
11 Statutory Minimum Wage rate per day 0.00				34 13th Month Pay and Other Benefits (maximum of P90,000) 0.00	
12 Statutory Minimum Wage rate per month 0.00				35 De Minimis Benefits 12,323.04	
13 Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax				36 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only) 0.00	
Part II - Employer Information (Present)				37 Salaries and Other Forms of Compensation 173,179.25	
14 Taxpayer 005 345 069 0000				38 Total Non-Taxable/Exempt Compensation Income (Sum of Items 29 to 37) 0.00	
15 Employer's Name TANTUO CONSTRUCTION AND TRADING CORPORATION				B. TAXABLE COMPENSATION INCOME REGULAR	
16 Registered Address 14A Zip Code				39 Basic Salary 0.00	
17 Type of Employer Main Employer Secondary Employer				40 Representation 0.00	
Part III - Employer Information (Previous)				41 Transportation 0.00	
18 TIN				42 Cost of Living Allowance (COLA) 0.00	
19 Employer's Name				43 Fixed Housing Allowance 0.00	
20 Registered Address 18A Zip Code				44 Others (Specify) 0.00	
Part IV-A - Summary				44A 0.00	
21 Gross Compensation Income from Present Employer (Sum of Items 38 and 52) 173,179.25				44B 0.00	
22 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38) 0.00				SUPPLEMENTARY	
23 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52) 0.00				45 Commission 0.00	
24 Add: Taxable Compensation Income from Previous Employer, if applicable 0.00				46 Profit Sharing 0.00	
25 Gross Taxable Compensation Income (Sum of Items 21 and 22) 0.00				47 Fees Including Director's Fees 0.00	
26 Tax Due 0.00				48 Taxable 13th Month Pay Benefits 0.00	
27 Amount of Taxes Withheld 25A Present Employer 0.00				49 Hazard Pay 0.00	
28 Amount of Taxes Withheld 25B Previous Employer 0.00				50 Overtime Pay 0.00	
29 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) 0.00				51 Others (Specify) 0.00	
30 5% Tax Credit (PERA Act of 2008) 0.00				51A 0.00	
31 Total Taxes Withheld (sum of Items 26 and 27) 0.00				51B 0.00	
32 Total Taxable Compensation Income (Sum of Items 29 to 37) 0.00				52 Total Taxable Compensation Income (Sum of Items 39 to 51B) 0.00	
I/We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of my/our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173)" for legitimate and lawful purposes.					
51 Present Employer/ Authorized Agent Signature Over Printed Name RAFAEL TANTUO Date Signed					
CONFORME: 52 Employee Signature Over Printed Name CHERILL BIGATA MATAMOROSA Date Signed					
CTC/Valid ID No. of Employee 2487280 Place of Issue SARIAYA Date of Issue 01 16 2025 Amount Paid, if CTC 60.00					
To be accomplished under substituted filing					
I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1604C which has been filed with the Bureau of Internal Revenue.					
53 Present Employer/ Authorized Agent Signature Over Printed Name (Head of Accounting/ Human Resource or Authorized Representative) RAFAEL TANTUO					
54 Employee Signature Over Printed Name CHERILL BIGATA MATAMOROSA					

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)