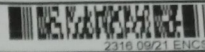


For BIR Use Only BCS/Item

Certificate of Compensation Payment/Tax Withheld



BIR Form No. 2316

September 2021 (ENCS)

For Compensation Payment With or Without Tax Withheld

For the Year (YYYY) 2023

For the Period From (MM/DD) 01 01 To (MM/DD) 12 31

Part I - Employee Information: TIN, Employee Name (DELA PENA, MICHELLE CORDETA), Registered Address (B-12 L-4 BGY. POB LACION 1, G.M.A., CAVITE), Date of Birth (11 26 1976), Telephone Number, Statutory Minimum Wage rate per day (0.00) and per month (0.00).

Part II - Employer Information (Present): Taxpayer (005 064 603 0000), Employer's Name (GEN. MARIANO ALVAREZ TECHNICAL HIGH SCHOOL), Registered Address (#688 CONG. AVE., POB.5, G.M.A., CAVITE), Type of Employer (Main Employer).

Part III - Employer Information (Previous): TIN, Employer's Name, Registered Address, 16A Zip Code.

Part IVA - Summary: 19 Gross Compensation Income from Present Employer (298,475.00), 20 Less: Total Non-Taxable/Exempt Compensation Income (139,977.85), 21 Taxable Compensation Income from Present Employer (158,497.15), 22 Add: Taxable Compensation Income from Previous Employer (0.00), 23 Gross Taxable Compensation Income (158,497.15), 24 Tax Due (0.00), 25 Amount of Taxes Withheld (25A Present Employer 0.00, 25B Previous Employer 0.00), 26 Total Amount of Taxes Withheld as adjusted (0.00), 27 5% Tax Credit (PERA Act of 2008), 28 Total Taxes Withheld (sum of items 26 and 27).

Part IV.B Details of Compensation Income and Tax Withheld from Present Employer: A. NON-TAXABLE/EXEMPT COMPENSATION INCOME: 29 Basic Salary (0.00), 30 Holiday Pay (0.00), 31 Overtime Pay (0.00), 32 Night Shift Differential (0.00), 33 Hazard Pay (0.00), 34 13th Month Pay and Other Benefits (59,040.00), 35 De Minimis Benefits (60,000.00), 36 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (20,937.85), 37 Salaries and Other Forms of Compensation (0.00), 38 Total Non-Taxable/Exempt Compensation Income (139,977.85).

B. TAXABLE COMPENSATION INCOME REGULAR: 39 Basic Salary (158,497.15), 40 Representation, 41 Transportation, 42 Cost of Living Allowance (COLA), 43 Fixed Housing Allowance, 44 Others (Specify): 44A (0.00), 44B.

SUPPLEMENTARY: 45 Commission, 46 Profit Sharing, 47 Fees Including Director's Fees, 48 Taxable 13th Month Pay Benefits (0.00), 49 Hazard Pay, 50 Overtime Pay, 51 Others (Specify): 51A, 51B, 52 Total Taxable Compensation Income (158,497.15).

We declare, under the penalties of perjury, that this certificate has been made in good faith, verified by us, and to the best of my/our knowledge and belief, is true and correct pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the Data Privacy Act of 2012 (RA No. 10173) for legitimate and lawful purposes.

51 Present Employer/ Authorized Agent Signature Over Printed Name: VICTORIO N. MEDRANO, Ed.D. Date Signed: CONFORME: 52 Employee Signature Over Printed Name: MICHELLE CORDETA DELA PENA. Date Signed: CTC/Valid ID No. of Employee: 16-31-00238. Place of Issue: G.M.A., Cavite. Date of Issue: Amount Paid, if CTC:

To be accomplished under substituted filing: I declare, under the penalties of perjury, that the information herein stated are reported under BIR Form No. 1604C which has been filed with the Bureau of Internal Revenue.

53 Present Employer/ Authorized Agent Signature Over Printed Name: VICTORIO N. MEDRANO, Ed.D. 54 Employee Signature Over Printed Name: MICHELLE CORDETA DELA PENA

\*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)