

BIR Form No 2316

September 2021 (ENCS)

Certificate of Compensation Payment/Tax Withheld

For Compensation Payment With or Without Tax Withheld



1 For the Year (YYYY) 2023 2 For the Period From (MM/DD) 01/01 To (MM/DD) 12/31

Part I - Employee Information 3 TIN 337 680 273 0000 4 Employee's Name (Last Name, First Name, Middle Name) ALMORADAS, RONILO E 8 RDO Code 045 6 Registered Address 6A Zip Code 6B Local Home Address 6C Zip Code 6D Foreign Address 6E Zip Code 7 Date of Birth (MM/DD/YYYY) 8 Telephone Number 9 Statutory Minimum Wage rate per day 0.00 10 Statutory Minimum Wage rate per month 0.00 11 Minimum Wage Earner whose compensation is exempt from withholding tax and not subject to income tax

Part II - Employer Information (Present) 12 Taxpayer 000 392 541 0000 13 Employer's Name CAPITAL INDUSTRIES INC. 14 Registered Address 8 SUMULONG HIGHWAY MAYAMOT ANTIPOLO 14A Zip Code 1870 15 Type of Employer Main Employer Secondary Employer

Part III - Employer Information (Previous) 16 TIN 17 Employer's Name 18 Registered Address 18A Zip Code

Part IVA - Summary 19 Gross Compensation Income from Present Employer (Sum of Items 39 and 52) 240,296.97 20 Less: Total Non-Taxable/Exempt Compensation Income from Present Employer (From Item 38) 240,296.97 21 Taxable Compensation Income from Present Employer (Item 19 Less Item 20) (From Item 52) 0.00 22 Add: Taxable Compensation Income from Previous Employer if applicable 0.00 23 Gross Taxable Compensation Income (Sum of Items 21 and 22) 0.00 24 Tax Due 0.00 25 Amount of Taxes Withheld 25A Present Employer 0.00 25B Previous Employer 0.00 26 Total Amount of Taxes Withheld as adjusted (Sum of Items 25A and 25B) 0.00 27 5% Tax Credit (PERA Act of 2008) 0.00 28 Total Taxes Withheld (sum of items 26 and 27) 0.00

Part IV B Details of Compensation Income and Tax Withheld from Present Employer A. NON-TAXABLE/EXEMPT COMPENSATION INCOME 29 Basic Salary (including the exempt P250,000 & below or the Statutory Minimum Wage of the MWE) 215,859.68 30 Holiday Pay (MWE) 0.00 31 Overtime Pay (MWE) 0.00 32 Night Shift Differential (MWE) 0.00 33 Hazard Pay (MWE) 0.00 34 13th Month Pay and Other Benefits (maximum of P90,000) 10,586.49 35 De Minimis Benefits 0.00 36 SSS, GSIS, PHIC & PAG-IBIG Contributions and Union Dues (Employee share only) 13,850.00 37 Salaries and Other Forms of Compensation 0.00 38 Total Non-Taxable/Exempt Compensation Income (Sum of Items 29 to 37) 240,296.97

B. TAXABLE COMPENSATION INCOME REGULAR 39 Basic Salary 0.00 40 Representation 0.00 41 Transportation 0.00 42 Cost of Living Allowance (COLA) 0.00 43 Fixed Housing Allowance 0.00 44 Others (Specify) 44A 0.00 44B 0.00

SUPPLEMENTARY 45 Commission 0.00 46 Profit Sharing 0.00 47 Fees Including Director's Fees 0.00 48 Taxable 13th Month Pay Benefits 0.00 49 Hazard Pay 0.00 50 Overtime Pay 0.00 51 Others (Specify) 51A 0.00 51B 0.00 52 Total Taxable Compensation Income (Sum of Items 39 to 51B) 0.00

I/we declare under the penalties of perjury that the information herein stated are reported under the provisions of the National Internal Revenue Code as amended, and the regulations issued under authority thereof. Further, I/we give my/our consent to the processing of my/our information as contemplated under the Data Privacy Act of 2012 (RA No. 10173) for legitimate and lawful purposes.

51 Present Employer Authorized Agent Signature Over Printed Name EMMANUEL A CUASAY I Date Signed CONFORME: 52 RONILO E ALMORADAS Employee Signature Over Printed Name Date Signed CTC/Valid ID No of Employee Place of Issue Date of Issue Amount Paid of CTC

To be accomplished under substituted filing I declare under the penalties of perjury that the information herein stated are reported under BIR Form No 1804C which has been filed with the Bureau of Internal Revenue 53 Present Employer Authorized Agent Signature Over Printed Name (Head of Accounting/ Human Resource or Authorized Representative) EMMANUEL A CUASAY I I declare under the penalties of perjury that I am qualified under substituted filing of income Tax Returner BIR Form No 17001 since I received purely compensation income from only one employer in the Philippines for the calendar year that taxes have been currently withheld by my employer (tax due equal tax withheld) that the BIR Form No 1804C filed by my employer to the BIR shall constitute as my income tax return, and that BIR Form No 2316 shall serve the same purpose as if BIR Form No 17001 has been filed pursuant to the provisions of Revenue Regulations (RR) No. 3-2002 as amended 54 RONILO E ALMORADAS Employee Signature Over Printed Name

*NOTE: The BIR Data Privacy is in the BIR website (www.bir.gov.ph)